

# Direct Deposit Authorization

## How to set up Direct Deposit into your Comerica checking or savings account:

1. Print and fill out this form
2. Sign it
3. Give the form to the employer that will be making deposits on your behalf
4. Get a copy of the completed form from your employer for your records

**Bank:** Comerica Bank

### Employee Information

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Please consider this request, as indicated by my original signature below, as formal authorization and order to make any recurring direct deposit(s) to my Comerica Bank account listed below. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

New Comerica Bank **Account Number** \_\_\_\_\_

New Comerica Bank **Routing Number** \_\_\_\_\_

### I would like this to take effect:

☐ Immediately    ☐ As of this date \_\_\_\_\_

**Name:** \_\_\_\_\_

*(Please print your first and last name)*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

This authorization will remain in full force and effect until your employer has received notification from you of its termination. If you decide to revoke your authorization, then you may only do so by contacting your employer directly (as determined by your employer), and in such time and manner to provide your employer and Comerica Bank reasonable time to process the termination request.



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